



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

WASHINGTON, D.C. 20460

November 2, 2020

OFFICE OF THE  
CHIEF FINANCIAL OFFICER

Mr. Nick Allen  
9005 North Laurel Road  
Laurel, MD 20723

Dear Mr. Allen:

Re: Freedom of Information Act Request No. EPA-HQ-2020-006923

This letter is in reference to your Freedom of Information Act (FOIA) request received by the U.S. Environmental Protection Agency initially received on September 14, 2020, requesting records relating to the agenda, cost breakdown and presentations and later revised on October 27, 2020, to request only the agenda for the "FinTech 2018: OCFO Financial Management and Technology Summit" and the 2018 "OCFO Budget, Planning and Performance Workshop". Enclosures 1 and 2 respond to the revised request. The fee to provide these materials is \$65, which you agreed to pay on October 27, 2020.

This letter concludes our response to your request. You may appeal this response by email at [hq.foia@epa.gov](mailto:hq.foia@epa.gov), or by mail to the EPA's National FOIA Office, U.S. EPA, 1200 Pennsylvania Avenue, N.W. (2310A), Washington, DC 20460 or through FOIAonline if you are an account holder. If you are submitting your appeal by hand delivery, courier service, or overnight delivery, you must address your correspondence to 1200 Pennsylvania Avenue, N.W., Room 5315, Washington, DC 20460. Your appeal must be in writing, and it must be received no later than 90 calendar days from the date of this letter. The Agency will not consider appeals *received* after the 90-calendar-day limit. Appeals received after 5:00 p.m. EST will be considered received the next business day. The appeal letter should include the FOIA tracking number listed above. For quickest possible handling, the subject line of your email, the appeal letter, and its envelope, if applicable, should be marked "Freedom of Information Act Appeal." Additionally, you may seek dispute resolution services from EPA's FOIA Public Liaison at [hq.foia@epa.gov](mailto:hq.foia@epa.gov) or (202) 566-1667, or from the Office of Government Information Services (OGIS). You may contact OGIS in any of the following ways: by mail, Office of Government Information Services, National Archives and Records Administration, Room 2510, 8610 Adelphi Road, College Park, MD 20740-6001; email, [ogis@nara.gov](mailto:ogis@nara.gov); telephone, (202) 741-5770 or (877) 684-6448; or fax, (202) 741-5769.

Sincerely,

A handwritten signature in cursive script that reads "Diane R. Kelty".

Diane R. Kelty  
Chief of Staff

Enclosures



# FinTech 2018: OCFO Financial Management & Technology Summit

## EPA Research Triangle Park Campus

109 T.W. Alexander Drive, Durham, NC 27709

**Monday April 23, 2018**



7:30AM - 10:00AM	Registration Opens			
10:00AM - 10:15AM	Opening Remarks			
10:15AM - 10:30AM	James West, Association of International Certified Public Accountants (AICPA) Keynote Speaker Rm. C-111 (A-B-C)			
10:30AM - 10:45AM				
10:45AM - 11:00AM				
11:00AM - 11:15AM				
11:15AM - 11:30AM				
11:30AM - 11:45AM	Pathway to Success H. Osborne, J. Conklin, Q. Jones Rm. C-111 (A-B-C)			
11:45AM - 12:00PM				
12:00PM - 12:15 PM				
12:15PM - 12:30PM	Lunch			
12:30PM - 12:45PM				
12:45PM - 1:00PM				
1:00PM - 1:15PM				
1:15PM - 1:30PM	Payroll Management Breakouts: End-to-End (Training) J. Doucette, S. Church, B. Webb, J. Bowlding T-2 Rm. C-111A	Working Capital Fund (Training) K. DeRycke, R. Lun, B. Murphy, J. Whitlow, C. Oehler T-1 Rm. C-111B	Meet the Experts: CBOR (Training) T-2 Rm. C-114	CGI 209: Momentum Obligation Training (Training) T-2 Rm. C-112
1:30PM - 1:45PM				
1:45PM - 2:00PM				
2:00PM - 2:15PM				
2:15PM - 2:30PM				
2:30PM - 2:45PM				
2:45PM - 3:00PM				
3:00PM - 3:15PM	15 Minute Break			
3:15PM - 3:30PM	Payroll Compliance (Training) J. Doucette, S. Church, B. Webb, J. Bowlding T-2 Rm. C-111A	Understanding Indirect Costs (Remote Presentation) J. O'Connor, D. Miller T-1 Rm. C-111B		
3:30PM - 3:45PM				
3:45PM - 4:00PM				

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# FinTech 2018: OCFO Financial Management & Technology Summit

## EPA Research Triangle Park Campus

### 109 T.W. Alexander Drive, Durham, NC 27709

**Tuesday, April 24, 2018**



8:00AM - 8:15AM	Welcome, Announcements, Logistics		
8:15AM - 8:30AM	Bernita Demery, Financial Services Director for Greenville, NC Keynote Speaker Rm. C-111 (A-B-C)		
8:30AM - 8:45AM			
8:45AM - 9:00AM			
9:00AM - 9:15AM			
9:15AM - 9:30AM	Software Material Weakness and IT Coding (Training) Rm. C-111 (A-B-C)		
9:30AM-9:45AM			
9:45AM - 10:00AM			
10:00AM - 10:15AM			
10:15AM - 10:30AM	15 Minute Break		
10:30AM - 10:45AM	Scorpios Demo (Training) M. Gray T-1.30 Rm. C-111C	Financial Policy News (Training) M. Jones-Peeler T-1.30 Rm. C-113	Meet the Experts: CBOR (Training) Meet the Experts: Compass (CGI) (Training) Meet the Experts: PeoplePlus (Training) T-1 Rm. C-114
10:45AM - 11:00AM		Concur/Travel Policy (Training) K. Nelson, N. Wood T-1 Rm. C-113	
11:00AM - 11:15AM			
11:15AM - 11:30AM			
11:30AM - 11:45AM			
11:45AM - 12:00PM			
12:00PM - 12:15PM	Lunch		
12:15PM - 12:30PM			
12:30PM - 12:45PM			
12:45PM - 1:00PM			
1:00PM - 1:15PM	OCFO Shared Services Project Overview (Training) Q. Jones, L. Smith T-1 Rm. C-111 (A-B-C)		Meet the Experts: CBOR (Training) Meet the Experts: Compass (CGI) (Training) T-1 Rm. C-114
1:15PM - 1:30PM			
1:30PM - 1:45PM			
1:45PM - 2:00PM			
2:00PM - 2:15PM	Systems Demo and Lumira Presentation (Training) J. Alexander T-1 Rm. C-111 (A-B-C)		
2:15PM - 2:30PM			
2:30PM - 2:45PM			
2:45PM - 3:00PM			
3:00PM - 3:15PM	Break		
3:15PM - 3:30PM			
3:30PM - 3:45PM			
	ULOs (Training) D. Giamporcaro T-1.45 Rm. C-111C	Disaster Relief Going Forward (Training) M. Jones-Peeler, J. Doucette, D. Coogan, J. Wilbur, B. Roache, K. Eubanks T-1 Rm. C-113	Meet the Experts: CBOR (Training) Meet the Experts: Compass (CGI) (Training) Meet the Experts: PeoplePlus (Training) T-1 Rm. C-114
3:45PM - 4:00PM			
4:00PM - 4:15PM			
4:15PM - 4:30PM			
4:30PM - 4:45PM			
4:45PM - 5:00PM	Wrap-Up and Adjourn		

\*Data Lounge Open 1:00 pm - 4:45 pm (Training), Rm. C-112



**2018 OCFO Budget, Planning & Performance Workshop**  
**EPA Research Triangle Park Campus**  
**109 T.W. Alexander Drive**  
**Durham, NC 27709**

Room 1: C-111A
Room 3: C-113

**Wednesday, April 25, 2018**

7:00AM - 8:15AM	<b>Registration</b>	
8:15AM - 8:30AM	<b>Announcements/Logistics</b> <i>LeDora Williams (OB)</i>	
8:30AM - 9:00AM	<b>Welcome and Opening Remarks</b> <i>Maria Williams/Andrew Battin/Kathy O'Brien</i>	
9:00AM - 9:45AM	<b>The Need for a Strong EPA: Why is Environmental Law Making So Hard</b> <i>Video Presentation by: Richard Lazarus, Harvard Law School</i> (Informational)	
9:45AM - 10:15AM	<b>E-Enterprise for the Environment</b> (Informational) <i>Andrew Battin (E-Enterprise)</i>	
10:15AM - 10:30AM	<b>15 Minute Break</b>	
10:30AM - 11:30AM	<b>EPA Lean Management System</b> (Informational) <i>Serena McIlwain (OCI)</i>	<b>BFS Training (Basic Overview)</b> (Training) <i>Andrew Cardenas/Derek Chin (OB)</i>
11:30AM - 12:30PM	<b>Lunch</b>	
12:30 PM - 2:00 PM	<b>Implementing EPA's Strategic Plan through ELMS</b> (Informational) <i>Serena McIlwain (OCI)</i>	<b>BFS Training (Data Entry)</b> (Training) <i>Andrew Cardenas/Derek Chin (OB)</i>
2:00PM - 2:15PM	<b>15 Minute Break</b>	
2:15 PM - 3:45 PM	<b>How to Build Cascading Measures</b> (Training) <i>John Hall (OPAA)</i>	<b>SharePoint Training</b> (Training) <i>Kelly Siegel/Wyatt Boyd (OB)</i>
3:45PM - 5:00PM	<b>Bowling Charts Reporting</b> (Training) <i>John Hall/Linda Hicklin (OPAA)</i>	<b>BFS Training (Reporting)</b> (Training) <i>Andrew Cardenas/Derek Chin (OB)</i>
	<b>Wrap-Up and Adjourn</b> <i>LeDora Williams (OB)</i>	
5:30 PM - 8:00 PM	<b>Informal Networking Hour – Tyler's Restaurant &amp; Taproom</b> <i>324 Blackwell St. Durham, NC 27701 (919-433-0345)</i>	



**2018 OCFO Budget, Planning & Performance Workshop**  
**EPA Research Triangle Park Campus**  
**109 T.W. Alexander Drive**  
**Durham, NC 27709**

Room 1: C-111A
Room 3: C-113
Room 4: C-114

**Thursday, April 26, 2018**

8:15 AM- 8:30AM	Announcements/Logistics LeDora Williams (OB)		
8:30AM - 9:15AM	Record Retention Policy for Budget Records Status and Proposed Changes for Budget Working Papers Retention (Training) Maria Williams (OB)		
9:15AM - 9:45AM	Budget Execution (What's In, What's Out) (Training) Kelly Siegel (OB)		BFS: Performance System Training (Emphasis on Target Negotiations) (Training) Dominic Nelson (OPAA)
9:45AM - 10:00AM	15 Minute Break		
10:00AM - 11:00AM	Advice of Allowance (Training) Jeanne Shepitka (OB)	FY 2019 HEC Budget Hearing (Informational)	
11:00AM - 12:00 PM	Mini Funds Control Training (Training) Kelly Siegel (OB)	SBO & Comptroller Discussion w/ OB Management (Informatinal) Maria Williams/ Beth Baden	
12:00PM - 1:00PM	Lunch		
1:00PM - 2:00PM	Workforce Support Update (Informational) Beth Baden/LeDora Williams (OB)		Basic/Intermediate Microsoft Excel Training (Training) Greg Scott (OCSPP)
2:00PM - 3:00PM	Developing a Standard Spend Plan (Training) Howard Osborne/Barbara Freggens/Beth Baden		
3:00PM - 3:15PM	15 Minute Break		
3:15PM - 4:15PM	Budget Formulation/Execution Process (Training) Wyatt Boyd/Beth Baden (OB)		Workforce Support Workgroup Next Steps (Informational) WFS Workgroup
4:15PM - 4:30PM	Wrap-up and Adjourn LeDora Williams (OB)		



**2018 OCFO Budget, Planning & Performance Workshop**  
**EPA Research Triangle Park Campus**  
**109 T.W. Alexander Drive**  
**Durham, NC 27709**

## Remote Participants Information

***Note: All times in the agenda will follow Eastern Standard Time Zone (EST).***

If you experience connectivity problems and need to contact the Workshop Staff, please contact LeDora Williams at 202-564-4213 or Bruce Haase at 202-564-0141

To listen to the General Sessions and Training Sessions, dial the call-in number below and enter the conference code.

To view the slides, click the link, log on as a guest, and enter your first and last name.

### **C-111A**

Call-in Number: [REDACTED], Conference Code: [REDACTED]  
Adobe Connect URL: [REDACTED]

### **C-113**

Call-in Number: [REDACTED], Conference Code: [REDACTED]  
Adobe Connect URL: [REDACTED]

### **C-114**

Call-in Number: [REDACTED], Conference Code: [REDACTED]  
Adobe Connect URL: [REDACTED]

This  
information  
redacted  
pursuant to  
exemption  
#5.